

CAW Call for Proposals: User Guide

Call for proposals under the mitigation sub-window of the Climate Action Window

This is the first page you will see when you click on the Call for Proposals page



Call for Proposal

ADF Climate Action Window: Mitigation Sub-window Call for Proposals

Introduction

Nine out of ten of the world's most vulnerable countries are in Africa, according to the 2022 Climate Vulnerability Index. Africa is the most exposed to climate risks and the least resilient, with fragile and transitioning states particularly at risk due to their low adaptation capacities. Climate change disproportionately affects Africa's poorest, especially women, children, and the elderly, exacerbating the impacts of extreme weather events such as droughts and floods. To address this, climate mitigation efforts aim to limit global warming to well below 2°C, ideally to 1.5°C. Achieving these targets is critical to curbing the severity of extreme weather events and minimizing other climate-related impacts, thereby protecting these vulnerable communities across Africa's most

Opens
May 27 2024 02:30 PM (GMT)
Deadline
Jul 8 2024 11:59 PM (GMT)

Log in to the application if you have already registered or would like to log in using your Google account.
Click 'Login'


Register on the platform using your email address.
Click 'REGISTER'.

This is the first page you will see when you click on the Call for Proposals page

Log in to the Application

IF YOU DO NOT HAVE AN ACCOUNT:

Register with



OR

First name


Last name

Email

Password

Confirm password


By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).

I'm not a robot 




[Privacy](#) - [Terms](#)

CREATE ACCOUNT

IF YOU ALREADY HAVE AN ACCOUNT:



Log in with

OR

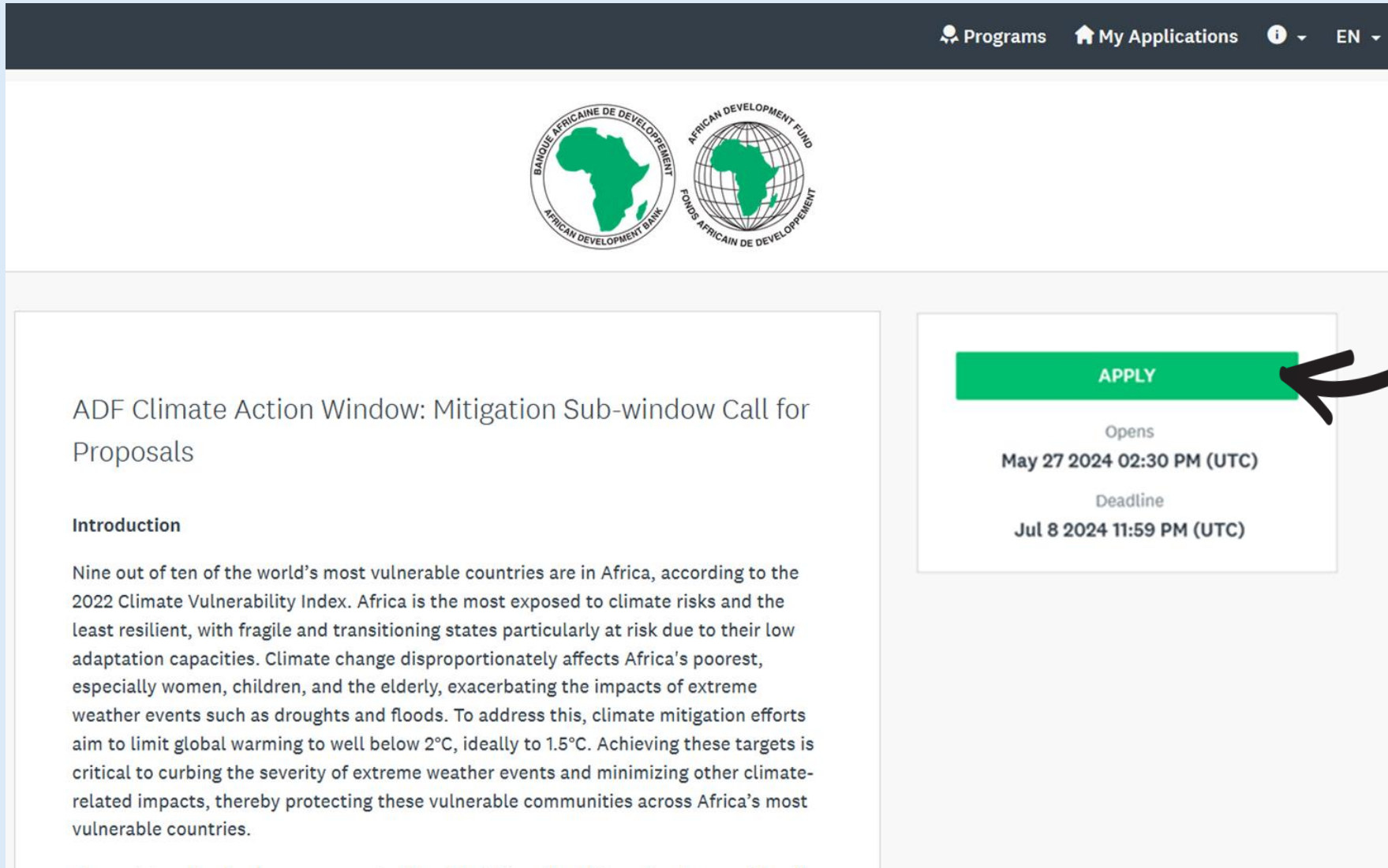
Email

Password

[Forgot your password?](#)

LOG IN

Starting your Application



The screenshot shows the top navigation bar with 'Programs', 'My Applications', and 'EN' options. Below the navigation bar are the logos for the African Development Bank (Banque Africaine de Développement) and the African Development Fund (Fonds Africain de Développement). The main content area is divided into two columns. The left column contains the title 'ADF Climate Action Window: Mitigation Sub-window Call for Proposals' and an 'Introduction' section. The right column contains a green 'APPLY' button, the opening date 'May 27 2024 02:30 PM (UTC)', and the deadline 'Jul 8 2024 11:59 PM (UTC)'. A yellow callout box with an arrow points to the 'APPLY' button, and another yellow callout box points to the deadline.

Programs My Applications EN

BANQUE AFRICAINE DE DEVELOPPEMENT
AFRICAN DEVELOPMENT BANK

AFRICAN DEVELOPMENT FUND
FONDS AFRICAIN DE DEVELOPPEMENT

ADF Climate Action Window: Mitigation Sub-window Call for Proposals

Introduction

Nine out of ten of the world's most vulnerable countries are in Africa, according to the 2022 Climate Vulnerability Index. Africa is the most exposed to climate risks and the least resilient, with fragile and transitioning states particularly at risk due to their low adaptation capacities. Climate change disproportionately affects Africa's poorest, especially women, children, and the elderly, exacerbating the impacts of extreme weather events such as droughts and floods. To address this, climate mitigation efforts aim to limit global warming to well below 2°C, ideally to 1.5°C. Achieving these targets is critical to curbing the severity of extreme weather events and minimizing other climate-related impacts, thereby protecting these vulnerable communities across Africa's most vulnerable countries.

APPLY

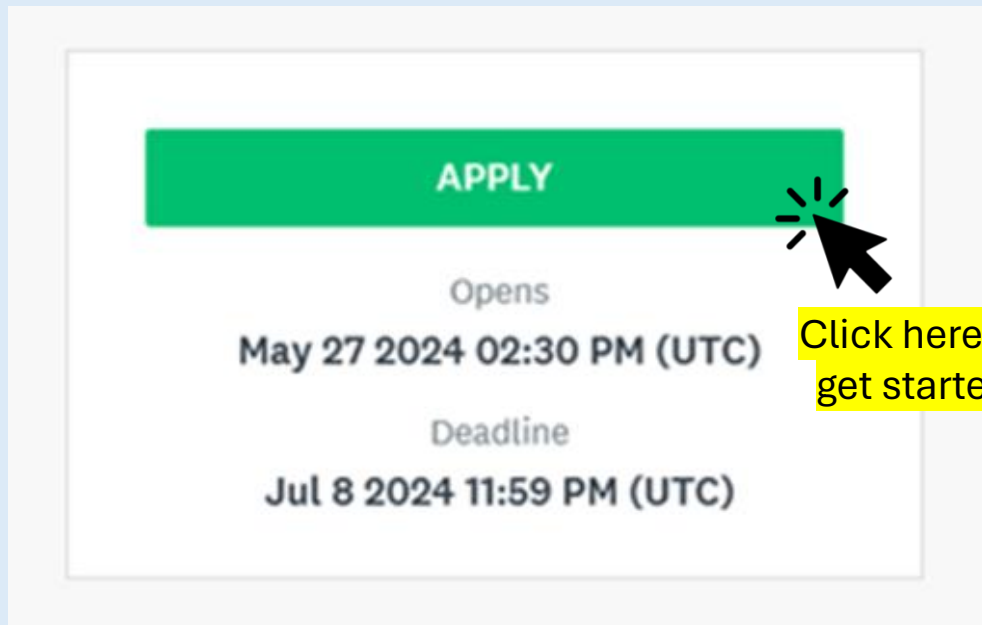
Opens
May 27 2024 02:30 PM (UTC)

Deadline
Jul 8 2024 11:59 PM (UTC)

Click "APPLY" to start your application for the Mitigation Sub-Window of the CAW"

Do not forget to submit your application before the **deadline**

You are now ready...



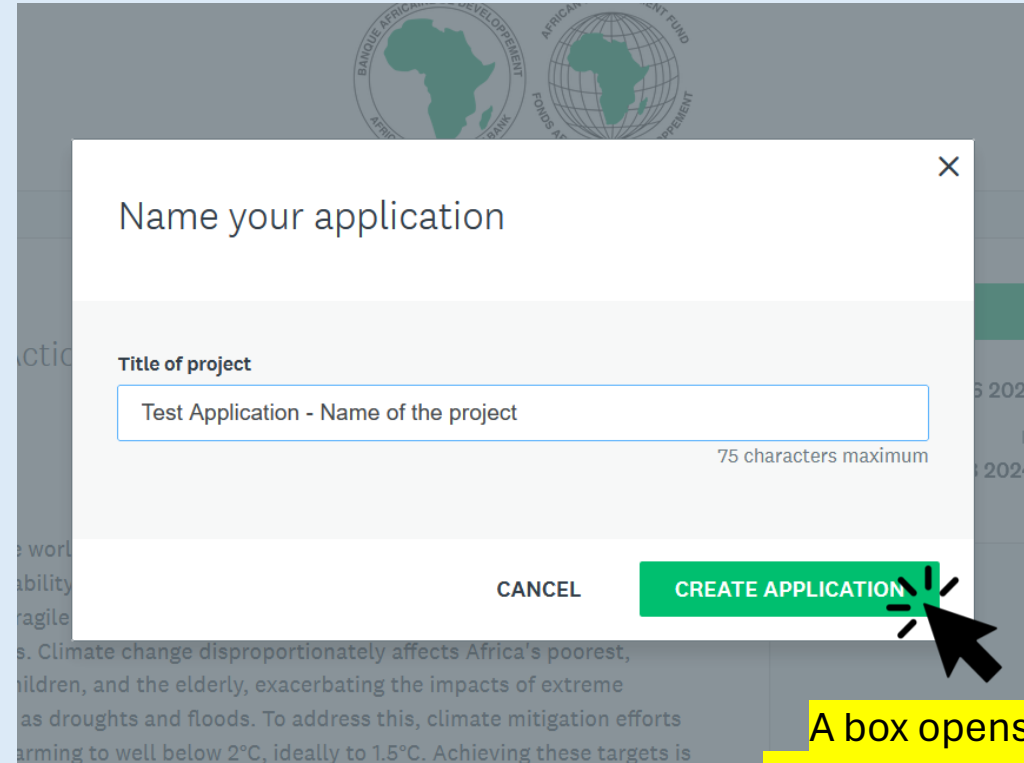
APPLY

Opens
May 27 2024 02:30 PM (UTC)

Deadline
Jul 8 2024 11:59 PM (UTC)

A green rectangular button with the word "APPLY" in white capital letters is positioned at the top. Below it, the text "Opens" is followed by the date and time "May 27 2024 02:30 PM (UTC)". Further down, the text "Deadline" is followed by "Jul 8 2024 11:59 PM (UTC)". A black mouse cursor with a click effect is pointing at the right side of the "APPLY" button.

Click here to
get started



Name your application

Title of project

Test Application - Name of the project

75 characters maximum

CANCEL **CREATE APPLICATION**

A white dialog box with a close button (X) in the top right corner is titled "Name your application". It contains a text input field labeled "Title of project" with the text "Test Application - Name of the project" and a character count "75 characters maximum". At the bottom, there are two buttons: "CANCEL" and "CREATE APPLICATION". A black mouse cursor with a click effect is pointing at the "CREATE APPLICATION" button.

A box opens asking to
name your application. Hit
'Create application' once
you enter your name

Stage 1: Eligibility Form | Start your Application

0 of 1 tasks complete

Last edited: May 24 2024 08:35 AM (UTC)

REVIEW **SUBMIT**

Deadline: Jul 8 2024 11:59 PM (UTC)

ADF Climate Action Window: Mit... [↗](#) Preview ⋮

Test Application - Name of the project

ID: 0000000003 **Status:** editing ongoing

APPLICATION ACTIVITY

Your tasks

 Complete this questionnaire [>](#)

Click here to complete the information on the project

Stage 1: Eligibility Form | Complete the required information

Provide the complete information for your application

[← Back to application](#)

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: editing ongoing

Complete this questionnaire >

0 of 1 tasks complete

Last edited: May 24 2024 08:35 AM (UTC)

REVIEW **SUBMIT**

Deadline: Jul 8 2024 11:59 PM (UTC)

Complete this questionnaire

Task instructions [Hide](#)

IMPORTANT : Read the **Guidance note** and the **FAQs** thoroughly before you begin your application. This section will take between 45minutes to 1 hour to complete.

CAW Mitigation Sub-window Required information form

0%

Entity/Ownership

1.1 Name of lead institution

If it is an AfDB Department, state the name

1.2 What type of institution is the lead institution?

Start filling all the form with complete information about your project”



Stage 1: Eligibility Form | Complete the required information

1.1 Name of lead institution

If it is an AfDB Department, state the name

Rural Electrification Agency of Country

1.2 What type of institution is the lead institution?

- Government Ministries, Department, Agencies, State Owned Enterprises
 - African Development Bank Departments
 - Non-Governmental Organizations
 - Community Based Organizations
 - United Nations Organization
 - Regional Economic Communities of Africa
 - Regional Climate Center
 - River Basin Organisation
 - Other (none of the above)
- Clear

SAVE & CONTINUE EDITING

NEXT

AfDB, UN, Government MDAs and intergovernmental organisations do not need to submit organisation registration details

1.1 Name of lead institution

If it is an AfDB Department, state the name

Karungu NGO

1.2 What type of institution is the lead institution?

- Government Ministries, Department, Agencies, State Owned Enterprises
 - African Development Bank Departments
 - Non-Governmental Organizations
 - Community Based Organizations
 - United Nations Organization
 - Regional Economic Communities of Africa
 - Regional Climate Center
 - River Basin Organisation
 - Other (none of the above)
- Clear

1.3 Is your institution legally registered?

- Yes
- No

Clear

In Which country ?

Ghana

Provide Registration Number

12345678

Provide Date of Registration

Feb 01 2018

SAVE & CONTINUE EDITING

NEXT

NGOs and CBOs are required to share details of their organization's registration details



Stage 1: Eligibility Form | Completing the application

Yes No


Clear

List the sources of financing by co-financier (e.g. government, counterpart/ parallel financing, climate finance) and the amounts in USD?

ADF - \$15 million, GCF \$30 million
CAW - \$5million, ADF - \$15 million, GCF \$30 million

Up to 25 words.

Attach the evidence of this cofinancing.

1. lessos CAW .docx 

PREVIOUS **SAVE & CONTINUE EDITING** **MARK AS COMPLETE**

It is crucial to ensure that all sections of the form are properly filled out and that the submission is supported with relevant materials and documentations.

Click once you have entered all information

Stage 1: Eligibility Form | Need to edit your application?

[← Back to application](#)

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: editing ongoing

Complete this questionnaire

1 of 1 tasks complete

Last edited: May 24 2024 09:14 AM (UTC)

REVIEW **SUBMIT**

Deadline: Jul 8 2024 11:59 PM (UTC)

Complete this questionnaire
Completed May 24 2024 09:14 AM (UTC)

Task instructions [Hide](#)

IMPORTANT : Read the **Guidance note** and the **FAQs** thoroughly before you complete your application. This section will take between 45minutes to 1 hour to complete

- Download
- Reset
- Edit**

Click here to edit your application

CAW Mitigation Sub-window Required information form
Entity/Ownership

1.1 Name of lead institution

If it is an AfDB Department, state the name

Rural Electrification Agency of Country

1.2 What type of institution is the lead institution?

Government Ministries, Department, Agencies, State Owned Enterprises

Stage 1: Eligibility Form | Review & submit your eligibility form

← Back to application

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: editing ongoing

Complete this questionnaire

1 of 1 tasks complete

Last edited: May 24 2024 09:14 AM (UTC)

REVIEW

Deadline: May 24 2024 11:59 PM (UTC)

Complete this questionnaire

Completed May 24 2024 09:14 AM (UTC)

Task instructions [Hide](#)

IMPORTANT : Read the **Guidance note** and the **FAQs** thoroughly before you complete your application. This section will take between 45minutes to 1 hour to complete

CAW Mitigation Sub-window Required information form

Entity/Ownership

1.1 Name of lead institution

If it is an AfDB Department, state the name

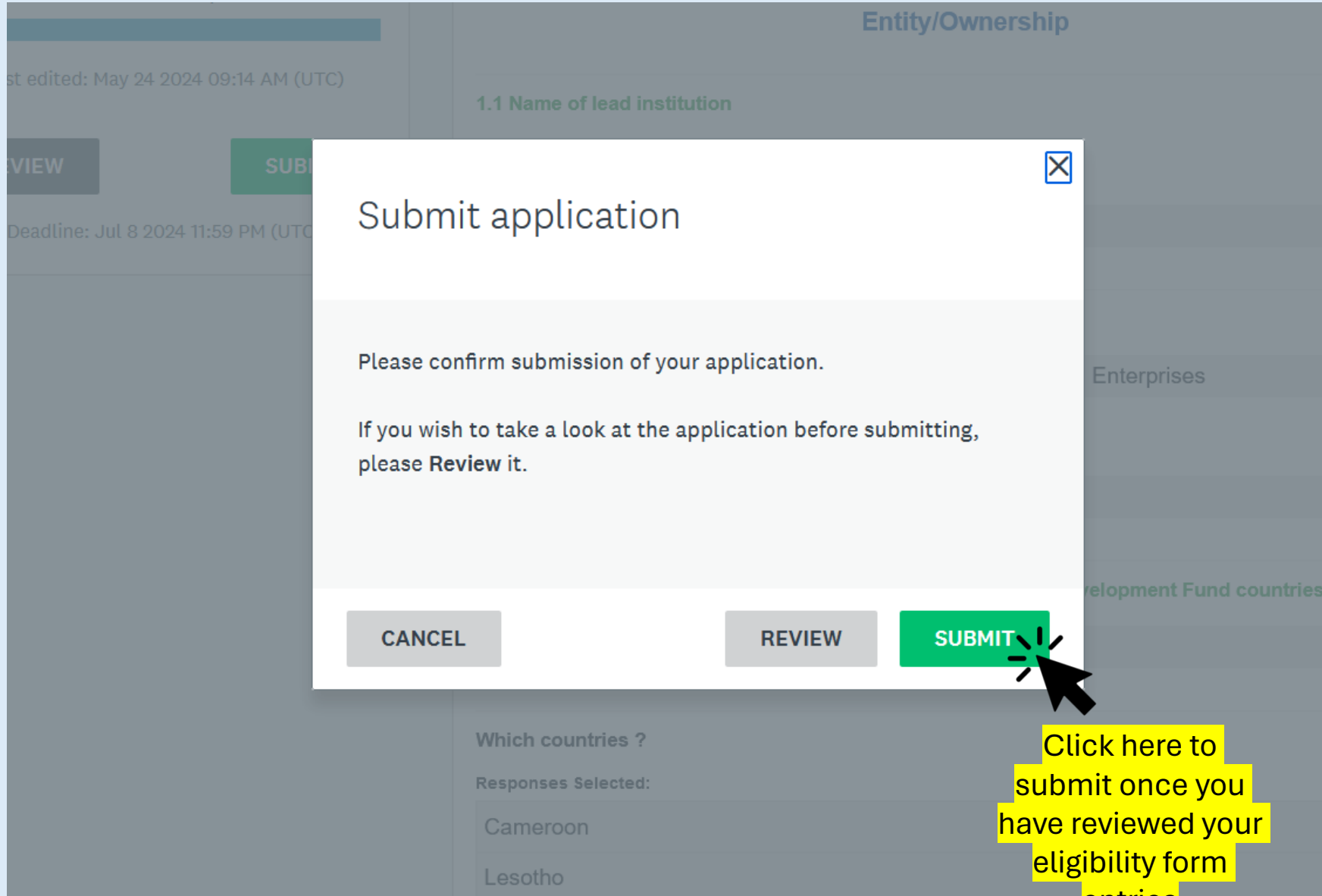
Rural Electrification Agency of Country

...
Download
Reset
Edit

Click here to review your application

The, Click here to submit your application

Stage 1: Eligibility Form | Submit eligibility form



The image shows a web application interface with a modal dialog box in the foreground. The dialog box is titled "Submit application" and contains the following text: "Please confirm submission of your application." and "If you wish to take a look at the application before submitting, please Review it." At the bottom of the dialog, there are three buttons: "CANCEL", "REVIEW", and "SUBMIT". A mouse cursor is pointing at the "SUBMIT" button, which is highlighted with a yellow callout box containing the text: "Click here to submit once you have reviewed your eligibility form entries". The background shows a form with a "SUBMIT" button and a "Deadline: Jul 8 2024 11:59 PM (UTC)" label.

Entity/Ownership

1.1 Name of lead institution

Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please Review it.

CANCEL REVIEW SUBMIT

Click here to submit once you have reviewed your eligibility form entries

Which countries ?

Responses Selected:

Cameroon

Lesotho

Enterprises

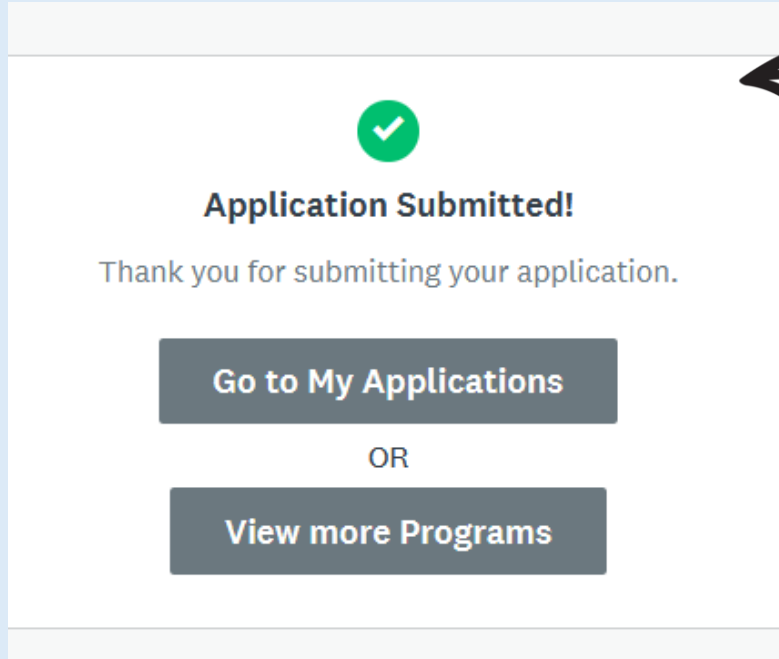
Development Fund countries?

VIEW SUBMIT

Deadline: Jul 8 2024 11:59 PM (UTC)

st edited: May 24 2024 09:14 AM (UTC)

Stage 1: Eligibility Form | Confirm submission



You will see this confirmation message after you have submitted your eligibility form

You will also receive an email notification regarding the eligibility status of your application. If your application is ineligible, it ends here. If eligible, you can proceed to Stage 2

Call for Proposal

Dear [REDACTED]

Thank you for completing the eligibility questions.

Congratulations, you are eligible to submit a proposal, kindly go ahead and proceed to the application site to continue. Kindly note that you need to submit your application before **midnight on July 8, 2024**.

Before you complete the concept note, kindly review again the [Guidance note](#) and the [Frequently Asked Questions](#) for more information on the Mitigation sub window.

Sincerely,

Climate Action Window Secretariat

Merci d'avoir répondu aux questions d'éligibilité. Félicitations, vous êtes éligible pour soumettre une proposition, veuillez vous rendre sur le site de candidature pour continuer.

Veillez noter que vous devez soumettre votre demande avant minuit le **8 Juillet 2024**. Avant de compléter la note conceptuelle, veuillez relire [la note d'orientation](#) et [la foire aux questions](#) pour **plus d'informations** sur la sous-fenêtre d'atténuation.

Cordialement,

Secrétariat du guichet d'action climatique

Stage 2: Concept Note Submission | Download template

0 of 1 tasks complete



Last edited: May 24 2024 09:15 AM (UTC)

REVIEW

SUBMIT

Deadline: Jul 8 2024 11:59 PM (UTC)

ADF Climate Action Window: Mit... [↗](#)

[Preview](#) [⋮](#)

Test Application - Name of the project

ID: 0000000003 Status: Complete your PCN

APPLICATION

ACTIVITY

Your tasks



[Download PCN and complete offline](#)



Previous tasks



Complete this questionnaire

Completed on: [May 24 2024 09:14 AM \(UTC\)](#)



Click here to find the link to download the concept note template

Stage 2: Concept Note Submission | Download template

Click here to download concept note template

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: Complete your PCN

Download PCN and complete offline

0 of 1 tasks complete

Last edited: May 24 2024 09:15 AM (UTC)

REVIEW SUBMIT

Deadline: Jul 8 2024 11:59 PM (UTC)

Download PCN and complete offline

Dear Applicant, download the **Project Concept Note (PCN) template**; complete it offline and upload it on this platform. Remember to refer to both guidance note and FAQs as you fill out the PCN.

Mark this task as completed once you have downloaded the PCN Template to then access the next step where you will be able to upload your completed PCN.

SAVE & CONTINUE EDITING MARK AS COMPLETE

You can also click here to download concept note template

Stage 2: Concept Note Submission | Download template

← Back to application

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: Complete your PCN

Download PCN and complete offline

0 of 1 tasks complete

Last edited: May 24 2024 09:25 AM (UTC)

REVIEW SUBMIT

Deadline: Jul 8 2024 11:59 PM (UTC)

Download PCN and complete offline

Dear Applicant, download the **Project Concept Note (PCN) template**; complete it offline and upload it on this platform. Remember to refer to both guidance note and FAQs as you fill out the PCN.

Mark this task as completed once you have downloaded the PCN Template to then access the next step where you will be able to upload your completed PCN.

SAVE & CONTINUE EDITING MARK AS COMPLETE

This circle will become half full once the cocnept note template has been downloaded

Click here to move to the next page

Stage 2: Concept Note Submission | Download template

[← Back to application](#)

ADF Climate Action Window: Mitigati...

Test Application - Name of the project

ID: 0000000003 | Status: Complete your PCN

- Download PCN and complete offline
- Upload your completed Project Concept Note

1 of 2 tasks complete

Last edited: May 24 2024 09:27 AM (UTC)

[REVIEW](#) [SUBMIT](#)

Deadline: Jul 8 2024 11:59 PM (UTC)

Download PCN and complete offline Completed May 24 2024 09:27 AM (UTC)

Dear Applicant, download the Project Concept Note (PCN) template; complete it offline and upload it on this platform. Remember to refer to both guidance note and FAQs as you fill out the PCN.

Mark this task as completed once you have downloaded the PCN Template to then access the next step where you will be able to upload your completed PCN.

Complete the concept note template offline

After finalizing the concept offline and combining all supporting documents into a single file, click here to go to the next page to upload your concept note.

Stage 2: Concept Note Submission | Upload your concept note

[← Back to application](#)

[ADF Climate Action Window: Mitigati...](#)
Test Application - Name of the project
ID: 0000000003 | Status: Complete your PCN

Download PCN and complete offline


Upload your completed Project Concept Note [>](#)

1 of 2 tasks complete

Last edited: May 24 2024 09:27 AM (UTC)


[REVIEW](#) [SUBMIT](#)

Deadline: Jul 8 2024 11:59 PM (UTC)

 Upload your completed Project Concept Note ⋮

i Task instructions [Hide](#)

Dear Applicant, upload your completed Project Concept Note (PCN). Before uploading your concept save it as the title of your project and name of the lead institution (i.e. Title_Name of Institution_PCN)



[ATTACH FILE](#)

[Show accepted format](#)

[MARK AS COMPLETE](#)

Click here to attach and upload your project concept note

Stage 2: Concept Note Submission | **Change concept note**

Click here to change the concept note before marking it as complete. Review your concept note carefully to ensure it is correct before final submission. Once marked as complete, the submission is final and cannot be changed.

Click here to review the concept note you uploaded.

Stage 2: Concept Note Submission | Complete your application

[← Back to application](#)

[ADF Climate Action Window: Mitigati...](#)
Test Application - Name of the project
ID: 0000000003 | **Status:** Complete your PCN

Download PCN and complete offline

Upload your completed Project Concept Note [>](#)

1 of 2 tasks complete

Last edited: May 24 2024 09:27 AM (UTC)

[REVIEW](#) [SUBMIT](#)

Deadline: Jul 8 2024 11:59 PM (UTC)

Upload your completed Project Concept Note ⋮

i Task instructions [Hide](#)

Dear Applicant, upload your completed Project Concept Note (PCN). Before uploading your concept save it as **the title of your project and name of the lead institution** (i.e. Title_Name of Institution_PCN)

[ATTACH FILE](#)
[Show accepted formats](#)

lessos CAW ⋮
Filename: lessos_CAW.docx Added: May 24 2024

[MARK AS COMPLETE](#)

Click "Mark as complete" once you have reviewed and finalized your concept note..






Stage 2: Concept Note Submission | Submit application

[← Back to application](#)

[ADF Climate Action Window: Mitigati...](#)

Test Project

ID: 0000000009 | Status: editing ongoing

  Complete this questionnaire 

1 of 1 tasks complete

Last edited: May 27 2024 10:37 AM (GMT)

REVIEW

SUBMIT


Deadline: Jul 8 2024 11:59 PM (GMT)



Complete this questionnaire

Completed May 27 2024 10:37 AM (GMT)



 Task instructions [Hide](#)

IMPORTANT : Read the **Guidance note** and the **FAQs** thoroughly before you begin your application. This section will take between 45minutes to 1 hour to complete.

CAW Mitigation Sub-window Required information form

Entity/Ownership

1.1 Name of lead institution

For AfDB Departments, state the name of the department

|scaS

Click "SUBMIT"

once you have reviewed and finalized your concept note. After clicking submit, you will not be able to change your application.

Stage 2: Concept Note Submission | Confirm submission

The screenshot displays a user interface for a task submission. On the left, a card shows a back button, a project title 'ADF Climate Action Window: Mitigati...', a test application name, and an ID. A green checkmark icon next to the word 'Submitted' is highlighted with a black arrow. Below it, the submission time is shown as 'Submitted on: May 24 2024 09:15 AM (UTC)'. At the bottom of the card, it says '0 of 0 tasks complete'. On the right, another card shows a green checkmark icon, an upload icon, and the task title 'Upload your completed Project Concept Note'. It indicates the task is 'Read only' and was completed on 'May 24 2024 09:32 AM (UTC)'. Below this, there is an information icon and the text 'Task instructions Hide'. The instructions read: 'Dear Applicant, upload your completed Project Concept Note (PCN). Before uploading your concept save it as **the title of your project and name of the lead institution** (i.e. Title_Name of Institution_PCN)'. At the bottom of the right card, a file upload section shows a document icon, the filename 'lessos CAW', the full filename 'Filename: lessos_CAW.docx', and the date 'Added: May 24 2024'.

You can confirm that your concept note has been submitted by checking that the status here says "Submitted."